

**Minutes of the Meeting of the Management Committee of Charney Hall &
Field Trust
Held in the Village Hall on 12th February at 6.30p.m.**

Present Trustees

Jamie Dean (Chair)	Elected Village representative
Christine Trotman (Treasurer)	Elected Village representative
Annabel Brown (Secretary)	Elected Village representative
Evelyn Campbell	Parish Council representative
Mary Castle	Parish Council representative
Lucy Gildersleeves	St. Peter's PCC representative
David Jones	Elected Village representative

Apologies

Bruce Royan	Field Safety Officer
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1. Apologies for absence- as above
2. Declaration of interests- none
3. Safeguarding Incidents and Accident Reports - none
4. Approval of Minutes of the Management Committee on 25th November 2024
Proposed JD/ Seconded CT Agreed
5. Matters arising from the Minutes not otherwise on the Agenda – none
6. Parish Council Draft Minutes of the meeting held on 8th January 2025 – noted
7. Joint Liaison Committee Actions
 - Change of Ownership information letter for residents bordering on the Bridle Path. The draft letter to residents whose properties are adjacent to the Bridle Path and field was agreed by trustees and will now be sent.
Proposed LG/ Seconded JD Agreed
Action CT
 - CBPC/CHAFT redrafted Joint Statement work in progress.
Action JD
 - Village Website: organisation, content and editing
JD has liaised with the Parish Clerk. The Parish Council is considering changing its domain and CHAFT awaits their decision and how this will affect the Village Website.
8. Land Registry Changes Update (CT)
The title deed for the Hall has now been changed. The address of the Parish Council is incorrect and historical. LG suggested that this should be a generic address. It was agreed that the address of the village hall be used. CT is in discussion with the Parish Clerk to action this.

9. CHAFT Domain Update – No changes apart from payment of cost for last quarter.

10. Finance (CT)

Reports had been circulated prior to the meeting. The only cause for concern was the high electricity cost. Trustees discussed ways of reducing this including investigating different thermostat controllers and temperature reductions. Trustees also discussed the possibility of having a smart meter installed but agreed to leave it for now and consider it again later in the year.

11. Hall Subcommittee (CT)

It has been noted that the exterior clock has not been working for some time. It was suggested that it should be removed.

Proposed JD seconded AB

LG has not yet been able to acquire quotes to replace the boards at the bottom of the patio doors but hopefully this will soon be possible.

Action LG

DJ has researched information provided by Community First on Fire Safety in Halls and noted future actions. Annual PAT testing is a priority. He is concerned that the vent in the kitchen does not vent to the exterior and will acquire quotes for the necessary work.

Action DJ

12. Charney Field Subcommittee

a) State of the Bridle Path (LG)

Parts of the Bridle Path are still very boggy LG will contact OCC to see what work they are prepared to carry out.

Action LG

b) Safety Officer Report on play park and grassland (BR)

This was circulated prior to the meeting and noted with thanks.

c) Fencing around the Play Park (LG)

A contractor is due to come out next week to discuss and give quotes for possible replacement.

d) Field Subcommittee Oral Report

Horses are still using the field as short cut between the bridlepath and the Buckland Road. Trustees discussed ways to limit their access but not impede walkers.

Planting of hedging on the CHAFT side of the Allotments is scheduled for March. We are hopeful that support will be available from Allotment Holders and residents for the planting and subsequent pruning making this a community project.

LG has a meeting with Charles Alb to discuss Charney Army's support in keeping the field tidy.

13. Policy Updates

The policy schedule will be checked by Trustees responsible for each policy and updated where necessary keeping the committee informed of their actions.

14. Future Events

Trustees are hopeful that a social event can be held in the summer but we need volunteers to help with the organisation. We will continue publicise this need.

15. Recruitment

Trustees will approach new and old residents to encourage participation in CHAFT.

16. Village Voices

It was agreed that it would be useful to keep the wider community informed of CHAFT's actions.

Action LG

17. Questions from the Public - none

18. A.O.B

a) AGE CONCERN Talk on scam 14th May. Trustees have noted that this taking place and JD will put a notification on the CHAFT Facebook page.

Action JD

b) Safeguarding Changes - AB reminded trustees of the need to keep DBS checks up to date. She reported that she would be attending an online course on leading on Safeguarding on 25.2.25.

Date of Next Meeting – Wednesday 23rd April at 6.30pm in the Village Hall.

Meeting closed at 8.20 pm.

Signed

Date

Minutes submitted by AB on 24.2.25