

## Charney Hall & Field Trust

### FIRST MEETING OF THE MANAGEMENT COMMITTEE 2024

Wednesday 5<sup>th</sup> June at 7.00pm approx. in the Village Hall

#### Agenda

1. Apologies for absence
2. Approval of Minutes of the Meeting held on 10<sup>th</sup> April 2024 and any matters arising  
<https://charneybassett.org.uk/hq-ch/wp-content/uploads/2024/04/Draft-Minutes-10.4.24.pdf>
3. Appointment of Officers (Secretary, Chair, Vice Chair and Treasurer)
4. Appointment of Auditor, Booking Secretary, Field Safety Officer and 100 Club Officers
5. Appointment of Charney Hall Subcommittee Members
6. Appointment of Charney Field Subcommittee Members
7. Appointment of Officer to undertake Hall Fire Safety & Health and Safety Assessment and Safeguarding Officer
8. Appointment of members to Joint Liaison Group
9. Declaration of interests
10. Safeguarding incidents and Accident Reports
11. Financial Report attached
12. Charney Hall Subcommittee Report attached
13. Charney Field Subcommittee Report oral update
14. CWD maintenance Schedule
15. Events
16. Policies Update
  - a) Timetable attached
  - b) Safeguarding Policy attached
  - c) Equal Opportunities Policy attached
17. Draft Minutes of Parish Council Meeting held on 8<sup>th</sup> May 2024  
[https://charneybassett.org.uk/hq-ch/wp-content/uploads/2024/05/20240313\\_CBPC\\_Meeting\\_DraftMinutes\\_V2.pdf](https://charneybassett.org.uk/hq-ch/wp-content/uploads/2024/05/20240313_CBPC_Meeting_DraftMinutes_V2.pdf)
18. Date of future meetings
19. Any other business