

Minutes of the Management Committee of Charney Hall & Field Trust 2023/24

Held in the Village Hall on 13th December 2023 at 6.30 pm

Present	Trustees	
	Jamie Dean (Chair)	Elected Village representative
	Christine Trotman (Treasurer)	Elected Village representative
	Annabel Brown (Secretary)	Elected Village representative
	Mary Castle	Parish Council representative
	Lucy Gildersleeves	St. Peter's PCC representative
	David Jones	Elected Village representative

Apologies		
	Evelyn Campbell	Parish Council representative
	Bruce Royan	Field Safety Officer

Tribute to David Sibbert

The Trustees expressed their gratitude for all the time and effort that David gave to CHAFT in many different roles leaving us a very good infrastructure to go forward. He will be greatly missed. It was agreed that a tree be planted in his memory.

1. Apologies for absence- as above
2. Declaration of interests- None
3. Safeguarding Incidents and Accidents Reports – None.
4. Approval of Minutes of the Management Committee on 11th October 2023 -
Proposed JD/ Seconded LG Agreed
5. Matters Arising from the Minutes not otherwise on the Agenda – none
6. Land Registry Update – CT reported that we have not yet had any response from the Land Registry. Once this is received it will be forwarded to the Trustees and Parish Council and a Joint Liaison Group meeting arranged.
7. CHAFT Domain Update – JD reported that our request to Google had been refused and no reasons had been provided. It was agreed that JD would appeal the decision. **Action JD**
8. Finance Update – no comments were made on the reports submitted prior to the meeting.
9. Hall Subcommittee
 - a) Terms of Reference and Responsibilities

DJ and MC suggested some minor changes to the Hall Subcommittee Responsibilities Document. It was proposed that the documents be approved subject to these changes.

Proposed AB/ Seconded MC Agreed

b) Subcommittee Budget 23/24 for maintenance

A budget for minor works for £1000.

Proposed CT/ Seconded LG Agreed

c) Improvement project and grants

CT reported that she had recently received information of a new grant from the Energy Efficiency Hub. We could apply for funding for improvements to the heating, lighting and windows through this scheme and apply for the flooring, acoustics improvement and Broadband through Lottery Funding. It is likely that both grants will be match funded. Some maintenance work is more urgent and will need to be actioned before grants can be accessed (such as the rotten door boarding).

Some discussion occurred around these issues. It was agreed that CT would work on applying through both schemes, ascertain the nature of the funding and report back to the Trustees.

CT also suggested that the curtains could be replaced with acoustic curtains – Trustees agreed that this would be an improvement.

DJ mentioned that the side lights in the hall are useful especially when a slide show is being projected but could be replaced with new ones that would not need to be PAT tested. He was trying to get quotes for the work.

10. Charney Field Subcommittee

a) Woodland Management – LG reported that it was too soon to plan further Charney Wick Ditch Maintenance Work. The most important part of the work had been completed – thanks to the army of volunteers. We need to keep an eye on the water flow and once the level has dropped we will be able to see what needs to be done (if anything) next. It is too wet to work on the Woodland at present.

JD has spoken to Mr Tim Fitzgerald O'Connor who has kindly agreed to continue cutting the field. It was proposed that thank you gifts be given to Mr Fitzgerald O'Connor and his colleague.

Proposed LG/ Seconded JD Agreed

Action LG

DJ mentioned that there had been a meeting regarding the placement of Allotments on the field adjoining Charney Field and was concerned that the track from Buckland Road was not used for parking.

b) BR reported by email the dog fouling does not seem so bad at the moment. The article in Charney Chatter reports that it has become more of a problem in other areas of the village.

He would also like to give thanks on behalf of all the Trustees to the community minded person who weeded the play park.

LG left the Meeting at 7.07

11. Events

a) Thank you Tea for Volunteers 13th January 2024

MC reported that she has a list of names and contact details of 19 people but is expecting a few more especially from the Woodland Group. Individual invitations will be sent out. Some discussion took place as to the timing and roles of Trustees.

- b) Games Evening - 24th February 2024 7.30-10.30pm A ticket price of £5.00 was agreed with snacks included with 'a bring your own drink' suggestion as we don't have a licence to sell alcohol. A raffle could provide further funding.

12. Recruitment

- a) The need for more trustees is a priority and an article will be posted in Charney Chatter. Publicity regarding this will be circulated in our events.
- b) Book Secretary – this is also an urgent need and will be posted in Charney Chatter.

13. Website Update

There are still some actions necessary to update our part of the Website.

Action AB/LG

14. Parish Council Draft Minutes 8.11.23 - noted

15. Questions from the Public – None

16. A.O.B.

- a) Date of next meeting 21st February 2023

Meeting closed at 8.15 pm

Signed

Date