



- Six specific issues referred to in an email from the Parish Council, dated 24<sup>th</sup> July 2023
- Draft documents on grant criteria and the proposed grant application form

With a view to reaching an agreement which can be placed before the meetings of the Parish Council in September and the CHAFT Management Committee in October.

Proposed DS/ Seconded DJ Agreed

- Provision of Allotments to the North of Charney Field (Minute 12 of JLG Draft Minutes)  
Some discussion occurred relating to access, possible parking and provision of water. Also, some concern was raised over the issue of footballs being kicked into the area. MC noted that the provision of allotments is still in an early stage of planning.
- Maintenance Plan for Charney Wick Ditch (Minute 9 of JLG Draft Minutes)  
JLG representative recommend that Management Committee adopt the 'first step implementation plan' set out at Annex 1 of the JLG draft minutes.

## 7. Finance

- Finance Report and update  
This had been circulated prior to the meeting – no questions were asked.
- Bank Mandate changes – Jamie Dean as chair to be added to the bank mandates for HSBC & United Trust Bank and Neil Dobson who is no longer a trustee to be removed from those mandates. JD to be added to the online users for HSBC and ND to be removed.

Proposed CT/ Seconded MC Agreed

## 8. Hall

- Hall Update  
This had circulated prior to the meeting – no questions were asked.
- Hall heating project (CT/DJ)  
The three quotes had been circulated prior to the meeting for Trustees scrutiny. The Hall Subcommittee concluded that the JIGSAW quote was the most favourable. Infrared wall and ceiling heaters would be supplied with thermostats and timing switches. Although remote controls could be supplied JD suggested that these would be inadvisable due to their portability and possible misplacement.  
MC asked if the costing included the removal of the old units. CT would check this and report if additional costs were necessary.  
It was suggested that delegated power should be given to the Hall subcommittee to make a decision once CT has clarified the outstanding issues.

Proposed AB/Seconded MC Agreed

## 9. Charney Field

- Subcommittee -proposed delegated responsibilities  
DS explained the background to document. LG noted that the 'Annual Independent Risk Assessment' documented under 'Approved Policies' applied only to the Play Park, Netball Post and Goals. DS he would amend the document accordingly.  
LG suggested a 5 yearly independent Specialist Tree Inspection is too frequent and likely to be quite costly. JD suggested that initially an inspection in 5 years could be sought and thereafter a 10 yearly cycle enacted. DS will amend the document.  
CT will check the delegated budget allocation to ensure it is correct. DS will amend the document for any changes which will be circulated to Trustees, on email for approval, and formally approved at the next management committee meeting.

- b) Safety Officer Report on Play Park and Grassland  
This was circulated as a late document. AB recapped the content which will be added to the Website documents. CHAFT would like to thank the concerned resident who reported the unfortunate vandalism on the Village Facebook Page. The damaged fence slats have now been replaced and the Pigeon Spikes were quickly removed from the area and will be replaced above the swings shortly. JD volunteered to carry out this work.
- c) Woodland Management Update (LG)  
It has been on going general maintenance since our last report. A load of stone is available to create the Jubilee/Coronation Cairn. We need to find someone who has the skills to construct it. MC suggested enquiries could be made through Abingdon College which runs courses in masonry and art/design. JD noted that Buckingham College also runs similar courses and may be helpful. Action LG/JD
- d) CWD Maintenance Plan  
This was included in JLG report item 6c)
- e) Outdoor Table Tennis Table  
Unfortunately, the deadlines for this project have passed.

#### 10. Events

- a) Community Day September 2<sup>nd</sup> 2023  
Plans for this event are going well thanks to CT and LG. Trustees are requested to provide photos of themselves for the posters.
- b) CHAFT Recruitment Initiative  
The Community Day will hopefully be part of this initiative.
- c) Thank You Tea for volunteers. LG suggested this should be provided in the Autumn.

#### 11. Parish Council Draft Minutes 12.7.23

These had been noted and some points discussed under the JLG report.

#### 12. Questions from the Public - None

#### 13. A.O.B.

- a) Date of next meeting  
This will be held on 11<sup>th</sup> October 2023 at 6.30pm in the Village Hall
- b) Website Review  
This is almost completed and will be actioned once the Woodland Project pages have been updated.
- c) CHAFT Facebook Page  
JD suggested that a CHAFT Facebook Page might attract more readership. He will research this. It would provide links to the information on the Village Website and announce events and initiatives. It is not intended that this would be in place of the Village Website or Charney Chatter. He will also research acquiring a domain name for CHAFT to allow the setting up of an independent email account which would be transferrable as Trustees change.

Meeting closed at 8.00 pm

Signed

Date

Minutes submitted by AB on 5.8.23

Draft