

MINUTES OF JOINT LIAISON GROUP HELD 25TH JULY, 2023 AT PRIMROSE VILLA

Present: David Roberts and Mary Castle (Parish Council) and Jamie Dean, Lucy Gildersleeves and David Sibbert (CHAFT)

1. DR. agreed to chair the meeting.
2. Apologies. Trevor Brown.
3. Agenda. Agreed (as circulated)
4. DS agreed to produce draft minutes.
5. Minutes of meeting of 12 December, 2022. Agreed
6. Matters arising. Copy of the charity's amended governing document will be posted on the village website within the next few days: **ACTION: CHAFT by mid-August.**
7. Land Registry Documents- Solicitors acting on behalf of CHAFT have been requested to (again) ask Land Registry to expedite the changes.
8. Proposed Joint Statement (discussion document 2)

CHAFT had approved document 2 on 2nd June, 2023. Parish Council had responded by email on 24th July, identifying six specific issues for further discussion. **ACTION: CHAFT to respond in time for Parish Council to consider further at their September meeting.**

9. Maintenance Plan for Charney Wick Ditch.

CHAFT outlined details of a first stage implementation plan (ANNEX 1 refers) CHAFT volunteers working within the discipline of the agreed implementation plan and covered by the charity's insurance policy will undertake work falling within CHAFT'S riparian responsibilities. Further consideration will then be given to the need for de-gritting. This would have implications for other riparian owners and the culvert under Main Street. **ACTION: Parish Council to consider the appointment of a liaison officer a.s.a.p.**

10. Community Day 2nd Sept.

LG outlined proposals for the proposed community event on the field. The initiative forms part of CHAFT'S plans to promote its role and responsibilities and engage with and consult with the wider community.

- 11 Village Hall improvements

CHAFT referred to planned improvements for the hall. A carbon and energy assessment had been undertaken. Quotations have been obtained to improve the heating but plans are not sufficiently advanced to allow a firm bid to be made for grant funding. Installation of broadband is still on the agenda.

12. Village Allotments

DR briefed the meeting. CHAFT indicated that football activity at the north end of the field carried potential implications for allotment holders. Attention was also drawn to the restrictions on

vehicular access from Buckland Road for which CHAFT has some maintenance responsibilities.

ACTION: Parish Council to consider.

13 Village Facebook.

CHAFT'S existing policy permits the use of Facebook as a signposting to agendas and minutes published on the village website and to publicise activities. JD advised he was keen to see CHAFT exploit the benefits of Facebook in order to market and create greater awareness of CHAFT. **ACTION: CHAFT to keep Parish Council aware of any changes/developments.**

14 a and 14b. Outdoor table tennis table.

Following detailed discussions with officers at VWHDC it is now highly unlikely an outdoor table tennis table will be installed on the field,. DR offered the services of the Parish Clerk if further advice on planning is needed.

14 c. Tree Planting.

CHAFT had expressed an interest in the offer of free tree planting at the north end of the field in front of the proposed housing development. However, it believed any action would be premature

14 d. Insurance

It was agreed that any issues relating to insurance cover would be best dealt with by the Parish Clerk and CHAFT's Treasurer in the first instance.

15. A.O.B. No other business.

ANNEX 1.

Item 9. CWD-implementation of maintenance plan

(a) Bridle Cottage back on sale carries implications for proposed meeting of riparian owners and implementation of the plan.

(b) Subject to agreement of Management Committee on 2nd August CHAFT to advise owners of 4 and 5 Barnfield, Bridle Cottage and Bridle Farm Cottage of the following initiative (and offer a meeting if required)

- CHAFT to cut back vegetation on the north side of the ditch in front of Bridle Cottage and Bridle Farm Cottage in September, taking account of the advice offered by EA.
- Any assistance offered to 4 and 5 Barnfield to clear vegetation to be discussed with them in advance and offered on a voluntary basis (not a CHAFT responsibility)
- Once vegetation has been removed consideration will be given to the need for desilting the ditch. The views of EA to be sought in advance. Further consultation with other riparian owners will be undertaken before any desilting is undertaken. Any work CHAFT undertakes on desilting will impact on the responsibilities of other riparian owners (and in particular the householders at 4 and 5 Barnfield) and carry implications for the culvert under Main Street (for which Oxfordshire CC is responsible).

(c) Parish Council to be asked to nominate a liaison officer for the initiative at (b) above

(d) Parish Council to be asked on the possibility of using their equipment and the involvement of Charney Army volunteers.

