

Charney Bassett Parish Council

Councillor Appointments and Membership of Groups

Parish Councillors - Specific Responsibilities		
Subject	Post Holder	Notes
Transportation	Cllr. K Adamson	Liaison with OCC, including attendance at Parish Transport Representative Meetings
Footpaths	Cllr. K Adamson	Ensuring existing network is open and well maintained
Health	Cllr. M Castle	Monitors issues which may have a bearing on service provision locally
Planning	Cllr. K Adamson	Monitors relevant planning applications, consultations and policy developments
Emergency Plan	Cllr. D Nellist	Produce/Update a Plan and liaise with contacts as necessary
Grass Cutting	Clerk	Monitors effectiveness of cut and liaises with contractor as necessary
Allotments	Cllr. D Roberts	Awaiting set-up of new site and admin arrangements. Role to be defined.
Defibrillator	Cllr. D Roberts	Manage effective operation of defibrillator. (DR shares responsibility with Mr R Podd)
Parish Council Appointments to Independent Organisations		
Organisation	Post Holder	Notes
CHAFT	Cllr. M Castle Cllr. E Campbell	CHAFT Charity Scheme requires two Parish Councillors to be appointed as Trustees
(CHAFT) Joint Liaison Group	Cllr. D Roberts Cllr. D Nellist Clerk	CHAFT and the Parish Council appoints 3 representatives each to discuss issues of mutual interest. ToRs agreed by both organisations and posted on Village website.
CLET	Mrs S Dobson or Mr N Adamson Cllr. M Castle	CLET Constitution requires appointment of two persons to represent the Parish Council. CLET reviews appointments every 4 years.
Longworth Area Trust	Cllr. M Castle	Charity Scheme requires appointment of a Parish Councillor
Appointments to Groups allied to the Parish Council		
Group	Post Holder	Notes
Charney Army	Mr I Taylor	ToRs (approved at PC meeting of 09.05.2018) require Parish Council to agree the Lead.
Road Safety Group Lead Parish Councillor	Cllr. D Roberts Cllr. D Nellist	ToRs approved by PC (12.01.2022) and endorsed by the Group (02.03.2022). Members are: Mr I Graham; Mr D Sibbert; Mr T Brown; Mr S Champion; Mr I Taylor.

Communications Group Lead PC rep Chatter Editor/ email management Village Website Editor	Mrs S Wright Cllr E Campbell Mrs S Wright & Mrs A Graham Mr J Wright	ToRs (approved at PC meeting of 11.07.2018) requires Parish Council to agree all members, one of which is to be a Parish Councillor. Lead is confirmed by the Group. In addition to personnel listed, Mr D Sibbert also assists.
History and Archaeology Group (Co-ordinator) Arch Lead/Website Manager	Mr D Sibbert Mr I Graham	ToRs approved at PC meeting of 11.01.2023. Requires Parish Council to agree a co-ordinator and website manager.
Lost Paths Group	Vacant	ToRs approved at PC meeting 14.11.2018. Researches potential for re-opening any lost paths. Current membership – Messrs Brown, Ody and Mrs Gerring.
Charney Mill Project Lead	Cllr. D Roberts	Considers need for repairs (requirement of OCC lease) and potential future use. ToRs not yet formalised. Current membership – Messrs Roberts, Brown, Champion, Hedge and Hawkins.
Allotments Group	Cllr. D Roberts	Search for new allotments (PC meeting 10.11.2021). Messrs Gooding and Brown.
Other Appointments/Volunteer Roles		
Role	Post Holder	Notes
Internal Audit	Mr B Trotman	Scope of role defined in letter of appointment
Neighbourhood Watch	Vacant	Liaison with Neighbourhood Watch and filtering of alerts for Charney Chatter.
Faringdon East NAG	Mr D Sibbert	ToRs set by TVP. Village can appoint one or more village representatives to represent the community. Does not need to be a PC. Self-nomination by interested individuals also allowed
SpeedWatch	Mr D Sibbert Mrs R McClintock	Initiative managed by TVP which provides operational guidelines and insurance. Charney is a self-contained Group with its own equipment.
Pothole Super User	Vacant	Authorised by OCC to directly appoint a contractor for potholes to be repaired
Trough on Village Green	Chequers PH	Planting and Upkeep of Floral Display
Buckland Road entry	Mr/Mrs Brookes	Maintenance of village entry (including floral display)
Longworth Road entry	Mr/Mrs McLintock	As above
Lyford Road entry	Mr/Mrs Daglish	As above
Denchworth Road entry	Mr/Mrs Roberts	As above

Updated at Parish Council Meeting on 12th July 2023 (minute CBPC 23/47)