

Minutes of the First Meeting of the Management Committee of Charney Hall & Field Trust 2023/24

Held in the Village Hall on 7th June 2023 at 7.00pm

Present

Trustees

Christine Trotman (Treasurer)	Elected Village representative
Annabel Brown (Secretary)	Elected Village representative
Evelyn Campbell	Parish Council representative
Lucy Gildersleeves	St. Peter's PCC representative
David Jones	Elected Village representative
David Sibbert	Elected Village representative
Jamie Dean	Elected Village representative

Officers

Bruce Royan	Field Safety Officer
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Members of the public

Rachel Dean
Neil Dobson

Apologies

Mary Castle	Parish Council representative
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1. Apologies for absence- as above
2. Approval of Minutes of the Management Committee on 12th April 2023

Proposed CT/ Seconded EC Agreed

Matters Arising from the Minutes

- CT reported that she is still awaiting communication from the County Council re: Broadband connection for the hall.
 - CT and AB will meet to discuss Website changes in order to publish new Governing Document. Action AB/CT
 - Regarding replacement heating for the hall we need to produce a specification in order to get a further quote. Action CT/DJ
3. Appointment of officers
AB took over the position of Chair for the following item
 - a. Nominations for Chair were invited. None were forthcoming. Jamie Dean offered his services and this welcomed by all trustees. JD was unanimously elected as chair. Jamie Dean took the position of Chair for the rest of the meeting
 - b. Annabel Brown indicated her willingness to continue in the position of Minutes Secretary. Proposed DS /Seconded CT Agreed (6)
 - c. Consideration will be given to the appointment of Vice-Chair at the next meeting of the Management Committee.

- d. Christine Trotman indicated willingness to continue in the position of Treasurer.
Proposed LG/Seconded DS Agreed (6)
4. Appointment of Lead/Shadow Lead for the hall
CT indicated her willingness to continue for one more year as long as a concerted effort is made to find a replacement for the following year to reduce her workload. There were no trustees wishing to take the position of Shadow Lead
Proposed AB/Seconded DJ Agreed (6)
5. Appointment of Lead for Events/Fundraising
No trustees were willing to take on this role. It was decided to reconsider this role after the Village Meeting.
6. Other officer appointments.
- a. Auditor - Nick Adamson has indicated that he is willing to continue in this role.
 - b. Booking Secretary - John Wright has indicated that he is willing to continue in this role for one more year.
 - c. Field Safety Officer - Bruce Royan agreed to continue in this role as Field Safety Officer of the grassland area.
 - d. 100 Club - Evelyn Campbell indicated her willingness to continue in this role and reported that Sally Hawkins was also willing to continue.
7. Appointment of Charney Field Subcommittee Members
LG and DS agreed were appointed as lead trustees for Charney Field and therefore serve on the Field Subcommittee as the terms of reference indicate.
8. Appointment of officers of Hall Fire Safety and Health & Safety assessments
David Jones indicated his willingness to continue with this role
Proposed DS/Seconded EC Agreed (6)
9. Appointment of members to Joint Liaison Group
LG and DS agreed to serve on the JLG and it was agreed JD should also be appointed. Mary Castle has yet to confirm her interest in serving on the JLG. LG and DS agreed that one of them would make way if MC indicated her willingness to serve.
10. Safeguarding incidents and Accident Reports
AB agreed to continue in this role
Proposed DS/Seconded EC Agreed (6)
AB reported that there had been no Safeguarding incidents of Accidents Reports since the last meeting.
11. Charney Field
- a) Charney Wick Ditch Maintenance Plan for approval
DS confirmed that the Plan had been endorsed by the Environment Agency. Work needed to clear excess vegetation and silt will be needed to be carried out in the Autumn when the ditch is dry.
It was suggested that there should be an insertion of a fourth bullet point in paragraph 3.2 'Examination of the weir in the ditch'. It was proposed that the plan be approved with this insertion.
Proposed DS/Seconded LG Agreed (6)

b) Charney Wick Ditch Risk Assessment for approval

The report concluded that additional control measures are not needed if CHAFT fulfils its riparian responsibilities (as set out in the maintenance plan) and complies with relevant requirements of its approved safety policy with both documents being reviewed on a regular basis.

It was proposed that CWD Risk Assessment be approved with the correction than the water course flows west east through the village (not east west as originally stated).

Proposed LG/Seconded DS Agreed (6)

c) Outdoor Table Tennis Table Progress

ND reported that we are still awaiting planning permission and is possible that this will not be received in time for the deadline for the arrival of the table. LG commented that it would be useful to seek legal advice in order to remove the covenant placed on the field when a change of use was applied for to change from Agricultural Land to Recreational Land. This covenant stated that Planning Permission should be sought for all structures built on the field.

12. Draft Minutes of Parish Council Meeting held on 10th May 2023

Land Registry- EC asked about progress regarding the change of ownership on the Land Registry documents. DS replied that the main delay is at the Land Registry, although the fact the solicitor dealing with the application has changed may be a contributory factor. There is no concern that there is a problem with the process.

13. MOU

a) Rational for Joint Statement by CHAFT and PC for the future of Charney Bassett Village Hall and Field

DS gave the background for the MOU so that trustees would understand the current position.

b) The discussion document (draft 2) 'Joint Statement by CHAFT and PC for the future of Charney Bassett Village Hall and Field' was agreed for consideration at the next JLG meeting.

Proposed DS/Seconded CT Agreed (6)

14. Discussion of proposed Village Meeting and Summer Social

ND commented that we needed a group of people willing to brain storm ideas and report back to Trustees. LG and CT agreed to meet to begin the process. AB will correlate Trustees availability during July and August.

Action LG/CT/AB

15. Dates of future meetings. It was proposed that meetings would usually take place on the second Wednesday of each even month and that the next meeting will be held on Wednesday 2nd August at 6.30pm in the Village Hall.

Agreed

16. Any Other Business

- Woodland Project – Stephanie Wright has carried out an audit of the viability of the whips. 36 have died, mainly Alder, and 9 of the hedging plants. This was expected and not an issue as a surplus was planted. The trustees would like to record they're thanks to Stephanie and John Wright for all their work on the Woodland.
- Field Report – BR reported that the shackles had been replaced on the swings as they were showing signs of wear. He suggested that they are replaced every other

year as this is not costly. Replacement of the chains is much more expensive but not necessary and the moment. He also suggested we need a long-term plan for the maintenance of the playground in order to budget for it.

- DS reported that he had been approached by the Chequers, through the Parish Clerk, on the possible siting of the Clothing Bank in the Village Hall forecourt. Some discussion took place but it was felt there was insufficient space to accommodate this.

Meeting closed at 9.00 pm.

Signed

Date

Minutes submitted by AB on 15.6.23