

## **Charney Bassett Parish Council**

### **Road Safety Group**

#### **Terms of Reference**

The Road Safety Group is an ad hoc group of village volunteers that reports to the Parish Council and advises on road safety issues. It was established in response to the Community-Led Plan's recommendations on road safety and the overwhelming concerns of residents on this issue.

- 1        The Group shall include at least one representative of the Parish Council (Councillor or Clerk).
- 2        The Group shall elect a Chairman who, amongst other things, will be responsible for liaison with the Parish Council.
- 3        A note of any meeting shall be retained for future reference and copied to the Clerk.
- 4        Membership of the Group shall be agreed with the Parish Council, but the Chairman has discretion as to whether others can attend meetings to listen or take part. Any recommendations to the Parish Council should be supported by a clear majority of the membership.
- 5        The Group is authorised to liaise with the Oxfordshire County Council (as Highways Authority) on the Parish Council's behalf and take advice from officers as necessary to back up any recommendations as to road safety measures.
- 6        The Group does not have a budget and is not authorised to make spending decisions.
- 7        The Group is encouraged to bring forward ideas, including through wider liaison with the village community, and develop them further with the support of the Parish Council.
- 8        The Group will consider suggestions made by the Parish Council and advise on how best to implement them where appropriate, including on potential sources of funding.

Trevor Brown  
Parish Clerk  
January 2022

Approved by the Parish Council at its meeting of 12<sup>th</sup> January 2022 (Minute 22/10)