

# Minutes of the First Meeting of the Management Committee of Charney Hall & Field Trust 2022/23

Held in the Village Hall on 20<sup>th</sup> July 2022 at 7.05pm

## Present

### Trustees

Neil Dobson (Chair)	Table Tennis Group
Christine Trotman (Treasurer)	Elected Village representative
Annabel Brown (Secretary)	Elected Village representative
Mary Castle	Parish Council representative
Evelyn Campbell	Parish Council representative
Lucy Gildersleeves	St. Peter's PCC representative
David Jones	Elected Village representative
David Sibbert (Chair)	History Group representative

### Officers

Bruce Royan	Field Safety Officer
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### Members of the public

None

## Apologies

None

1. Apologies for absence- none
2. Approval of Minutes of the Management Committee on 8th June 2022

Proposed ND/ Seconded CT Agreed

### Matters Arising from the Minutes

- Outstanding Items from the last meeting were noted and would be deferred to September as previously agreed.
  - a) Review of Environmental Policy
  - b) Terms of Reference of Woodland Renovation Group
  - c) Update of Field Safety Policy
- Governing Document Review – CT reported that she had submitted a question to the Charity Commission. The procedure was outlined by the CC.
  - i. Trustees to vote through the proposed changes
  - ii. Changes to be uploaded onto the CC website
  - iii. Timetable to be uploaded onto the CC website
  - iv. A case officer will be appointed to contact CHAFT

CT reported that the first 3 items have been completed as the proposed changes were formally confirmed in the AGM.

3. Appointment of officers

AB took over the position of Chair for the following item

- a. Neil Dobson indicated willingness to continue in the position of Chair. Neil Dobson was nominated by DS.

Proposed DS /Seconded DJ Agreed (7)

Neil Dobson resumed the position of Chair for the rest of the meeting

- b. Annabel Brown indicated willingness to continue in the position of Minutes Secretary.
- c. Christine Trotman indicated willingness to continue in the position of Treasurer.

Proposed LG/Seconded EC Agreed (6)

No nominations were received for the position of Vice-Chair.

4. Other officer appointments.

- a. Auditor - Nick Adamson has indicated that he is willing to continue in this role.
- b. Booking Secretary - John Wright has indicated that he is willing to continue in this role for one more year.
- c. Field Safety Officer - Bruce Royan agreed to continue in this role as Field Safety Officer of the grassland area.
- d. 100 Club - Evelyn Campbell indicated her willingness to continue in this role and reported that Sally Hawkins was also willing to continue.

Proposed CT/Seconded MC Agreed (7)

5. Appointment of lead Trustees

- a. Hall Lead - Christine Trotman indicated her willingness to continue for one more year as long as a concerted effort is made to find a replacement for the following year to reduce her workload.
- b. Field Lead - David Sibbert indicated his willingness to continue until the Woodland TOR has been clarified. LG indicated that the revised TOR will provide an opportunity to review the roles of the Field and Woodland leads.
- c. Woodland Project Officer- Lucy Gildersleeves had indicated her willingness to continue in this role.
- d. Events and Fundraising Lead- it was proposed that this role should be a collective responsibility of all trustees.

Proposed ND/Seconded DJ Agreed (5)

6. Appointment of officers of Hall Fire Safety and Health & Safety assessments – David Jones indicated his willingness to continue with this role

Proposed ND/Seconded MC Agreed (7)

Appointed of Safeguarding Officer – Annabel Brown indicated her willingness to continue in this role.

Proposed LG/Seconded DS Agreed (7)

7. Appointment of members of Joint Liaison Group – it was proposed that ND/LG/DS continue in this role. They indicated their willingness to do so.

Proposed CT/Seconded MC Agreed (5)

Collective meetings between CHAFT and PC were discussed but it was decided that generally a small group is easier to operate but that collective meetings may have a place in some instances.

8. Draft Minutes of Parish Council Meeting held on 6.7.22- it was noted that the PC are in the process of appointing a solicitor to advise on the proposed amendment to the Land Registry entries for the Village Hall and Charney Field.

9. Dates of future meetings. It was proposed that meetings would take place on the second Wednesday of each even month and that the next meeting will be held on 12<sup>th</sup> October at 6.30pm in the Village Hall.

Agreed

10. Any Other Business

AB reported an email from the Parish Clerk regarding an apparent loss of a table. David Roberts and Trevor Brown have made several enquiries to track down what may have happened in the time the tables left the Hall for the even in St Peter's Church on 3<sup>rd</sup> June

and their return on 5<sup>th</sup> June, including a plea for information in Charney Chatter. TB asked the likely cost of the replacement.

There was considerable discussion regarding this matter. It was felt that a better checking in and out system was needed. However, since there was a degree of uncertainty as to how many tables had left the hall for use over the weekend it seems unfair to ask the PC to pay for a replacement (likely to be in the region of £150).

ND extended his thanks to the Parish Clerk for his email and proposed that CHAFT accept the loss on this occasion.

Proposed ND/Seconded DJ Agreed

Meeting closed at 7.50 pm.

Signed

Date

Minutes submitted by AB on 29.7.22