

Minutes of the Annual General Meeting of Charney Hall & Field Trust

Virtual Zoom meeting 7th July 2021 at 7.00pm.

Present	Trustees	
	David Sibbert (Chair)	History Group representative
	Neil Dobson (Vice-Chair)	Table Tennis representative
	Christine Trotman (Treasurer)	Village College
	Annabel Brown (Secretary)	Elected Village representative
	Mary Castle	Parish Council representative
	Evelyn Campbell	Parish Council representative
	Phillipa McRobert	Elected Village representative
	David Jones	Elected Village representative
	Officers	
	Bruce Royan	Field Safety Officer
	Members of the public	
	Trevor Brown	Parish Clerk
Peter Busby		
Julie Ingram-Johnson		
Apologies	Lucy Gildersleeves	St. Peter's PCC representative

1. Chair welcomed everyone to the meeting. Apologies had been received from LG.
2. Annabel Brown was appointed secretary for the meeting.
3. Approval of the Minutes of AGM held on 22nd July 2020 as a true record.

Proposed CT/Seconded NB Agreed
signed as a true record by the chair

4. Matters arising from Minutes of AGM held on 22nd July 2020 - None
5. Annual report of Trustees

No comments were received on the draft that had been circulated.

The Chair commented that it has been a year dominated by COVID-19 and extended his thanks to everyone who had made the Field and Hall COVID secure.

He referred to other significant issues.

- The Aspens have eventually been felled after a 3-year planning process. Thanks go to all those who helped to make this possible.
- A longer term planning process (5 years and beyond) is now in place. A feasibility study of potential hall improvements is underway and financial planning for the eventual replacement of the play equipment in hand.
- Clarifications of the ownership of the Field and Hall has been sought in liaison with the Parish Council, Community First and ACRE. These discussions have also clarified the individual and collective responsibilities of a Management Trustee.

In conclusion he stressed the importance of succession planning and the need to ensure the charity has the necessary skills, capacity and administrative support to manage increased responsibilities. The Charity will also need to review the Governing Document in the next year.

The Treasurer indicated she had nothing to add to her reports and no comments or questions had been raised.

The Chair commented that he will be standing down as Interim Chair at the end of this meeting but staying on as a Trustee for a further year. He expressed thanks to all concerned for their support.

Thanks were expressed to Phillipa McRobert who is standing down as a trustee, for her support and Peter Busby who retired during the year for his work on the Woodland Project and the MOU.

Proposed DS/Seconded DJ Agreed

6. No public questions had been received by email or verbally in advance of the meeting.

A proposal was made to sign the Annual Report which will then made public.

Proposed CT/Seconded ND Agreed

7. Representatives of local organisations

The chair welcomed those nominated by, and representing their organisations, to the management committee for 2021/22. The Vale Islanders, Coffee Club and Ukulele Group declined to offer representatives. All user groups will be issued with updated hire agreements and an insurance form.

i. Lucy Gildersleeves	St. Peter's Church PCC
ii. Mary Castle	Parish Council
iii. Evelyn Campbell	Parish Council
iv. David Sibbert	History Group
v. Neil Dobson	Table Tennis
vi. Christine Trotman	Village College

8. Election of village representatives

Annabel Brown and David Jones offered themselves for re-election as Village Representatives.

AB was proposed as a village representative

Proposed MC/Seconded CT Agreed

DJ was proposed as a village representative

Proposed ND/Seconded CT Agreed

The Chair noted all trustees (elected and organisation representatives) will need to complete the Declaration of Acceptance of Office of Trustee. It was also noted that there is a vacancy for a village representative and that the Management Committee has powers of co-option.

9. Any Other Business - None

Meeting closed at 7.18pm

Signed _____

Date _____

Minutes submitted by AB 10.7.21