

**THE CHARNEY HALL AND FIELD TRUST (CHAFT)  
(CHARITY NO. 294765)**

**ANNUAL GENERAL MEETING**

**Wednesday 20th July 2022 at 6.30pm in the Village Hall**

**Please contact [charneychaft@gmail.com](mailto:charneychaft@gmail.com) to raise a question**

**Agenda**

1. Welcome by the Chair and apologies for absence
2. Appointment of Secretary for the meeting
3. Approval of the minutes of AGM held on 7th July 2021 by Zoom  
<https://charneybassett.org.uk/hq-ch/wp-content/uploads/2021/07/Draft-Minutes-of-AGM-7.7.21.pdf>
4. Matters Arising from the minutes
5. Annual Report of the Trustees
6. Approval of Annual Financial Statement
7. Questions raised by residents
8. Welcome to appointed representatives of local organisations
9. Election of Village Representatives
10. A.O.B – Ratification of Governing Document Changes

The AGM will be followed by a meeting of the new CHAFT Management Committee.

**FIRST MEETING OF THE MANAGEMENT COMMITTEE 2022/23**

**Agenda**

1. Apologies for absence
2. Approval of Minutes of the Meeting held on 8<sup>th</sup> June 2022 and any matters arising  
<https://charneybassett.org.uk/hq-ch/wp-content/uploads/2022/06/Draft-Minutes-amended-8.6.22.pdf>
3. Appointment of Officers (Secretary, Chair, Vice Chair and Treasurer)
4. Appointment of Auditor, Booking Secretary, Field Safety Officer and 100 Club Officers
5. Appointment of Lead Trustee for Hall, Field, Woodland and Events & Fundraising
6. Appointment of Officer to undertake Hall Fire Safety & Health and Safety Assessment and Safeguarding Officer
7. Appointment of members to Joint Liaison Group
8. Draft Minutes of Parish Council Meeting held on 6.7.22  
[https://charneybassett.org.uk/hq-ch/wp-content/uploads/2022/07/20220706\\_CBPC\\_Meeting\\_Minutes\\_V1.pdf](https://charneybassett.org.uk/hq-ch/wp-content/uploads/2022/07/20220706_CBPC_Meeting_Minutes_V1.pdf)
9. Date of future meetings
10. Any other business