

Report To CHAFT Committee - Feb 2022.

Hall Report.

In early March Dave Jones, Christine Trotman & Ian Taylor conducted the 2022 H&S assessment. This consisted of updating last year report and identifying those actions still outstanding. The tour identified that the existing kitchen vent is not connected correctly. The 'ceiling hose' should go to an external wall, this work will be conducted over the next few months.

An asbestos assessment will be added to the H&S report. A new abbreviated H & S Report for 2022 should now be issued in April.

Our plan for this year is to decorate all outside woodwork. Originally, we were concerned about not having the correct safety equipment for working at height. We can now make use of scaffolding and we have more volunteers for this maintenance work.

Longer Term - Hall improvements

As we need to address the heating and lighting in the hall as well as acoustics, we feel it may be useful to take professional advice. Ian Taylor has contacted Ed Heaton ([Home - Heaton \(heatonde.co.uk\)](http://heatonde.co.uk)) who has quoted £816 for a report. This cost includes Ian doing some of the work so quotes from other companies might be higher.

Thanks for sending this through to us. This is certainly something we could assist you with.

I propose a fee of £680+VAT to cover 1 day work that will include the following:

- *Survey on site*
- *Consider the different heating options and consider budget costs*
- *Consider on site electrical loading capacity.*
- *Carry out initial heat loss calculations to understand the indicative loads.*
- *Prepare a short concise report detailing the findings.*

The fee excludes any additional meetings or surveys following issue of the report.

Should you have any queries please let me know.

Would Trustees be interested in getting this professional report done?

We continue to assess the sound proofing as part of ongoing maintenance this is something we can do ourselves as part of the final decoration after making other changes.

Ventilation

Michelle Jefferies a Business Compliance Officer for the Oxfordshire COVID Secure Team installed a CO2 monitor into the hall for the week beginning 28th February 2022. The data collected from the monitor was used to produce a report on the air quality in the hall at various times during the week. The brief conclusion is that we need to make sure that doors and windows are opened more often and especially for 10 minutes before and after each session to refresh the air. In terms of Covid measures we passed with flying colours. The full report and graphs from the data can be seen on Google docs [Ventilation - Google Drive](#)

CHAFT's CO2 monitor remains in place

Broadband

No progress on this since last meeting due time pressures. It is possible that David Harmen may be able to help with this issue.

Hall Hire

Hall bookings are down on pre Covid times. Coffee club is no longer booking and seems to have disbanded. Vale Islanders also not using as much as previously. Given the drop in income and the vast increase in energy costs especially in winter it is suggested that we re-look at the hall hire charges going forward.