

CHARNEY HALL & FIELD TRUST  
MEETING OF MANAGEMENT COMMITTEE 6<sup>th</sup> April, 2022  
REVIEW OF GOVERNING DOCUMENT.

1. The Parish Council and Parochial Church Council have indicated they wish to continue to be able to nominate representative members to serve on the Management Committee. (The Parish Council is entitled to two members and the Parochial Church Council one member)
  2. Both the Table Tennis Group and the History Group who currently appoint a representative have indicated there is no great enthusiasm for retaining this power. The Village College no longer exists and the Vale Islanders and the Coffee Club have for many years shown no interest in nominating a representative.
  3. It is suggested therefore that the constitution of the Management Committee should be changed to 8 elected members and 3 representative members (two from the Parish Council and one from the Parochial Church Council) with an option to co-op an additional 3 members in a voting/non-voting capacity
  4. Portfolios might cover
    - Chair
    - Vice-Chair
    - Treasurer
    - Hall Lead
    - Shadow hall lead
    - Field Lead
    - Shadow Field Lead
    - Fund Raising/Events/Income generation
  5. If a village organisation wishes to nominate a representative to the Management Committee in the future this will be addressed under a revised paragraph 9 of the existing governing document.
- 6. Trustees are asked to decide on the number of**  
**(a) elected/representative members**  
**(b) co-opted members and whether the Management Committee should have flexibility as to whether they are appointed in a voting or non-voting capacity**
- 7. Trustees are also asked to consider if Trustees should be elected for two years to provide continuity (special arrangements would need to be put in place for the year one election**
8. The above suggested changes would need the agreement of the Charity Commission.
  9. Reference has previously been made to other changes to the governing document relating to
    - Virtual meetings
    - Number of meetings per annum
    - Creation of sub committees and rules
    - Tightening the rules covering some financial matters,

It is understood changes of this nature do not require formal agreement by the Charity Commission but it may be necessary to take expert advice on the wording prior to submission to the AGM

10. The working group believes it would be sensible to delay the AGM until late July and progress reported to the Management Committees in June. The Trustees are asked to agree this proposal.

DS March 22 Final