

**Management Committee of Charney Hall & Field Trust**  
**Virtual Zoom Meeting 11<sup>th</sup> August 2021 at 6.30 pm.**  
**Agenda**

1. Apologies for absence
2. Declaration of interests
3. Approval of Minutes from Meeting held on 7<sup>th</sup> July 2021  
<https://charneybassett.org.uk/hq-ch/wp-content/uploads/2021/07/Draft-Minutes-7.7.21.pdf>
4. Matters Arising from the Minutes not otherwise on the Agenda
5. Joint Liaison Group Oral Report
6. Finance Update (CT) Reports attached
  - a) Bank Account Signatories
7. Woodland Renovation Project Progress Update (LG) Report attached
8. Events
  - a) Your Hall! Your Field! Your Village! (ND/MC)
  - b) Village Fete (LG)
9. Hall update (CT/DJ) Report Attached
  - a) Ultrafast Broadband
  - b) Sound System
10. Field update (DS) Report attached
  - a) New Bench
  - b) Field Safety (BR) Report attached
11. Safeguarding Training (AB) Report attached
12. Parish Council Minutes 21.7.21  
<https://charneybassett.org.uk/hq-ch/wp-content/uploads/2021/07/July-2021.pdf>
13. Questions from the Public
14. A.O.B  
Outstanding items for noting and establishment of a timetable for conclusion
  - 1) Review of Equal Opportunities Policy
  - 2) Review of Environment Policy
  - 3) Review of Policy on External Stalls at Fundraising Events
  - 4) Updating Google Docs and Trustees Briefing
  - 5) Document and File Retention Policy
  - 6) Footpath 158/8 and horse-riding
  - 7) Updating and quality auditing of CHAFT menu on Village Website
  - 8) Terms of reference of Woodland Renovation Group (to include existing TOR and proposed new TOR)
  - 9) Charney Village College
  - 10) Update of Field Safety Policy
  - 11) Data audit
  - 12) PAT testing
  - 13) Rabbits on the Field
15. Date of next meeting