

Minutes of the First Meeting of the Management Committee of Charney Hall & Field Trust 2020/21

Held in Virtual Zoom meeting 22nd July 2020

Present	Trustees	
	Lucy Gildersleeves (Chair)	St. Peter's PCC representative
	David Sibbert (Vice Chair)	History Group representative
	Christine Trotman (Treasurer)	Village College
	Annabel Brown	Elected Village representative
	Mary Castle	Parish Council representative
	Evelyn Campbell	Parish Council representative
	Neil Dobson	Table Tennis representative
	Philippa McRobert	Elected Village representative
	Officers	
	Bruce Royan	Field Safety Officer
	Peter Busby	Woodland Project Officer
	Members of the public	
	Trevor Brown	Parish Clerk
Diane Ewart		
Helen Royan		
David Roberts	Chair Parish Council	
Apologies		
David Jones	Elected Village representative	

1. Apologies for absence as above.
2. Minutes of meeting held by email March/April 2020 previously circulated. It was agreed that secretarial update under Section 6(a) should be deleted. Minutes approved and signed
3. Matters Arising – David Sibbert highlighted the matters that need taking to future management committee meetings.
 - a. Play Bark
 - b. Data audit
 - c. Benches and picnic table
 - d. Woodland Project plan update
 - e. Google drive
 - f. Annual Field inspection
 - g. Rabbit problem on field
 - h. Key register
 - i. Fire Alarm service
 - j. Various policy documents need updating.
4. Appointment of officers
 - a. Christine Trotman signified her willingness to continue as Treasurer and Annabel Brown indicated willingness to be appointed Secretary. Proposed by Lucy Gildersleeves seconded by Mary Castle. Agreed.
 - b. Lucy Gildersleeves agreed to remain as chair for three months after which David Sibbert will take over as interim chair with Neil Dobson as vice chair with the

intention that vice chair takes over as chair no later than the 2021 AGM. Christine Trotman proposed seconded by Philippa McRoberts. Agreed.

5. Other officer appointments.

- a. Auditor Peter Leaver
- b. Booking Secretary John Wright
- c. Field Safety Officer Bruce Royan
- d. Woodland Project Officer Peter Busby
- e. 100 Club Sally Hawkins & Evelyn Campbell

All have indicated a willingness to stand. Proposed by Lucy Gildersleeves seconded by Evelyn Campbell. Agreed.

6. Appointment of lead Trustees

- a. Hall Lead Christine Trotman shadowed by David Jones
- b. Field Lead David Sibbert shadowed by Neil Dobson assisted by Bruce Royan and Peter Busby.
- c. Events and Fundraising Lead Philippa McRobert and Lucy Gildersleeves.

7. Appointment of officers to undertake Hall Fire Safety and Health & Safety assessments to be deferred to next meeting.

8. Appointment of members of Memorandum of Understanding Group.

- a. Peter Busby until end of October 2020
- b. Lucy Gildersleeves
- c. David Sibbert
- d. Neil Dobson (shadowing)

9. Dates of future meetings. It was suggested that committee meetings be held bi-monthly in even numbered months starting in August 2020. Lucy Gildersleeves to put out a doodle poll of suggested dates and times for first meeting which may be held on Zoom.

10. Any Other Business

- a. Fete – decided that this will be unable to go ahead in the current situation.
- b. Christine Trotman proposed that the hall be kept closed until 1st September 2020 and then review. All agreed.
- c. The picnic table and benches removed from the play area to be removed from the field and disposed of.
- d. David Sibbert thanked Lucy Gildersleeves for all her hard work for CHAFT over many years. Everyone agreed and applauded.

Meeting closed at 8.57pm.

Chair

Date