

MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHARNEY HALL & FIELD TRUST

held in The Village Hall, Charney Bassett on Wednesday, 30th May 2018 at 7:30 pm

Present Lucy Gildersleeves (Chair) St Peter's PCC Representative
Mary Castle Parish Council Representative
Mark Ritchie (Secretary) Elected village Representative
Christine Trotman (Treasurer) Village College Representative
David Sibbert Table Tennis Representative
Helen Royan Elected village Representative
Lynn Brookes

1 member of the public

Apologies Lynn Brookes, Elected village Representative
Iain McGregor, Parish Council Representative

AGENDA

- 1 Minutes of the AGM held on 8th June 2017
- 2 Matters Arising
- 3 Chairman's report
- 4 Treasurer's report
- 5 Welcome to Appointed Representatives of local organizations
- 6 Election of Village Representatives
- 7 Any other business

1 Minutes of the 2017 AGM

The acceptance of the Minutes of the 2017 AGM as a true record was proposed by Helen, seconded by Lucy and approved *nem. con.* The minutes were duly signed by the chair.

2 Matters Arising

Organizations eligible to appoint Trustees (Item 5). Although the Vale Islanders were added to the list of village organizations permitted to appoint trustees at the 2017 AGM and were formally invited to appoint a representative for 2018-19, they have indicated that they do not wish to take up this offer at present.

3 Chairman's Report

Lucy Gildersleeves presented her Chairman's Report for 2017-18. This had been a busy year even without any big projects. Some important actions were still ongoing, including updating CHAFT's policies and developing an MoU with the Parish Council. She thanked David Sibbert and Mark Ritchie for their work on policies and the MoU, respectively. She also expressed her appreciation for all the unseen voluntary work that continues through the year including organising bookings and cleaning of the Hall and inspection and maintenance of the field. She expressed her thanks to the trustees, especially to Lynn and Mark who were standing down after eight years as a trustee and three years as Secretary, respectively. She proposed a vote of thanks to Mark for his work, which was seconded by David Sibbert and carried. DS noted that the year had seen a number of successful fund-raising and social events.

4 Treasurer's report

Christine Trotman tabled her annual report on the accounts for the year ended 31 March 2018 which had previously been circulated to the trustees by email and published to the village by Charney Chatter.

Income

Excluding grants, the income for 2017/18 was £6,266 compared with £7,372 for 2016/17. Hall Hire income decreased slightly due to cancelled classes by the village college. There was very little bank interest received. The annual fund raiser shared with St. Peter's church brought in just under £1000. Other income streams remain steady.

Expenditure

Expenditure 2017/18 £3,199 compared with £2,711 for 2016/17.

The main increase in expenditure was on maintenance of the field. New bark was purchased for the surfaces under play equipment and new swing seats were installed.

Balance Sheet

During the year £10,000 was placed with the United Trust Bank on 100 day deposit notice. A deposit account was also opened with HSBC for additional funds which may be required more urgently. Cash held at HSBC at 31st March 2018 was £10,706. Debtors were slightly up on last year because we did not manage to get all owed income in before the year end. However all has now been received and banked.

Total Funds

The total amount of net income added to general funds for 2017/18 was £3,067. The Trustees agreed at a trustee meeting on 3rd May to transfer £4018 from general funds to the Charney Field Refurbishment Fund. Total unrestricted funds held by CHAFT at 31st March 2018 are £21,543.43. These funds are held as follows:

General Funds:	£2,643, being amount forecast to cover expected expenditure in 2018/19
Charney Village Hall Fabric Fund:	£10,000
Charney Field Refurbishment Fund:	£8,900

2018/19

The year is likely to see a considerable reduction in income from hall hire mainly due to the loss of classes from the Village College, the likely reduction being about £1300. In the last two years the hall has also been used as a polling station which has brought in £640 each year. It is hoped that all other income streams will remain steady. Expenditure is expected to remain consistent with last year and at the moment no major expenditure is forecast.

Auditor

Our thanks to Peter Leaver, Honorary Auditor, who has kindly audited the Trust's accounts, taking over from Richard Podd, to whom we are most grateful for his many years of service in this role.

Questions arising from the Treasurer's report and accounts

The absence of Iain McGregor's name from the list of Trustees at the end of the Statement of Financial Activities was queried. The Treasurer explained that his details had not been entered on the Charity Commission website at that date. However, this had since been remedied.

5. Welcome to representatives from local organisations

The chair welcomed the appointed trustees to the committee for 2018-19.

Parish Council
St Peter's Church PCC
Village College
Table Tennis

Mary Castle and Iain McGregor
Lucy Gildersleeves
Christine Trotman
David Sibbert

6. Election of Village representatives

Two of the four currently serving Elected Village Representatives (Helen Royan and Diane Ewart,) had expressed their willingness to continue to serve as trustees for a further year, while Lynn Brookes and Mark Ritchie have retired. Peter Busby has also agreed to be proposed for election. There being no other candidates, Mary Castle proposed, seconded by Mark Ritchie, that Helen, Diane and Peter be elected. This was unanimously approved. Mark proposed a vote of thanks to Lynn Brookes for her eight years of service to CHAFT, seconded by Mary. This was carried unanimously.

7. Any other business

Policies. Lucy Gildersleeves (Chair) suggested that once the policy manual for CHAFT is complete, policies could be adopted or readopted at a future AGM.

Signatories. Christine Trotman (Treasurer) indicated that CHAFT needs to appoint a new lotteries license signatory in place of Lynn Brookes and proposed (seconded by Mary Castle) that Lucy be appointed to this role. This was agreed unanimously. Two new bank signatories were needed to replace retiring trustees and Peter Busby and Mary Castle were appointed.

There being no other business the meeting closed at 8.15 pm

X 

Lucy Gildersleeves
Chair

5.06.2019